

ATTACHMENT 1
BLM Volunteer Agreement Supplement

Supplemental Requirements

1. The purpose of the BETA patrol is to provide assistance (information, first aid, etc.) to public land trail users. See BETA Members Statement of Duties for further explanation.
2. The BETA patrol generally operates on weekends, special recreation activities, and holidays. Exceptions may be requested by the BLM Fort Ord Project Manager or designated representative, however, BETA operates on a voluntary schedule and BLM realizes that patrols may be limited or unavailable.
3. All BETA volunteers must carry patrol equipment (radio or cell phone, first aid kit, patrol logs, maps, etc.). Volunteers must have completed the BETA volunteer training module established by the BLM and presented to BETA.
4. BETA volunteers must hold current CPR and First Aid cards.
5. Patrol packs and radios are available through BETA at various locations established by the BETA Board of Directors. Some BLM radios may be available at the Project Office and must be checked by the BLM.
6. BETA uniforms must be worn while conducting BETA patrols. These will be issued through BETA using procedures established by the BETA Board or Directors.
7. Each patrol must check in and out of service with the BLM each day by telephone. When calling the office to check in, please leave your name, expected time of patrol, and location, (831)394-8314
8. BETA has been granted access to the BLM's radio frequency; volunteers shall conduct themselves professionally on the radio and refrain from lengthy communications at all times.

Radio procedure is simple (example):

- "1953, this is BETA Patrol 8, on Wildcat Ridge"
 - < "BETA 8, this is 1953"
 - "I see a motorcycle travelling on Trail 49, do you know if it is authorized to be there or not "
 - < "Affirmative BETA 8, the motorcycle is unauthorized, please stay clear and I will see if a Ranger is available"
 - "BETA 8 copies, clear"
9. Please only use the radios to report items where immediate attention is needed, or a safety/security issue is involved.

10. Patrol activity is recorded on the patrol report form that is accessed through the BETA website. Each patrol should be recorded through this system within two days following the patrol.
11. Incidents requiring first aid treatment, or possible law enforcement action shall be reported to a BLM official immediately.
12. If you encounter garbage dumps, stay upwind from anything suspicious that may contain hazardous wastes (example drums, bottles with foreign liquid, etc.). Report to a BLM official immediately.
13. Note trail conditions and areas in need of maintenance. Document those areas on your patrol logs and notify the BLM. Pay particular attention to trails (or conditions) that may pose a safety hazard.
14. BETA volunteers are authorized to construct, maintain and utilize the four BETA corrals and one storage building located at the Fort Ord Project Office. These corrals and the storage building are the property of BETA and are not available for personal use. Upkeep of these facilities is the responsibility of BETA.
15. Upkeep of livestock and equipment used in connection with authorized BETA patrols is the responsibility of the BETA Volunteer. Be sure your equipment is in good condition when in use.
16. BETA patrols require work in steep terrain, varied temperatures, and may involve moderate physical exertion. BETA volunteers should be aware of their own fitness level and should ensure that a physician authorizes volunteers to conduct the patrol work that will be performed. Volunteers should not overexert themselves.
17. BETA volunteers are authorized to drive in select areas that may be closed to public motor vehicle use when conducting official BETA volunteer patrols. Individuals are not granted special access privileges when recreating as non-BETA civilians, nor are access privileges granted to non-BETA friends, families, and associates. For special events, BLM volunteer day passes may be available.
18. BETA Volunteers shall display a BLM Backcountry Vehicle Permit when driving personal motor vehicles in areas closed to public vehicle usage. When driving on BLM roads, all California and Federal motor vehicle regulations apply. Please drive slowly as roads are used by other recreationists.
19. BETA Volunteers help educate public land users about regulations that apply to BLM lands, therefore, BETA members must follow the rules and regulations that apply to the Fort Ord Public Lands. In addition to following the rules, the BLM has developed a set

of guidelines (etiquette, manners) that the BLM desires of visitors. BETA volunteers are expected to follow these guidelines when conducting BETA patrol work for the BLM.

20. The BLM reserves the right to refuse the volunteer services of any BETA member should the BLM feel that the volunteer is not fit for the duties, is disruptive to the general workplace, is not attentive to volunteer operating procedures, or any other non-prejudicial reason.
21. WHEN TO CONTACT THE BLM STAFF IMMEDIATELY
 - a. VIOLATIONS OF REGULATIONS: off road vehicles, wood cutting or collecting, shooting, firearms, camping, hunting. DO NOT CONFRONT VIOLATORS, but get a license plate number, descriptions, etc.
 - b. WILDFIRE: call the BLM ,or 911; DO NOT TRY TO PUT OUT THE FIRE.
 - c. INJURIES: any moderate to severe injury, broken bones, potential head/neck injury, arterial bleeding, etc. This includes your own health. NOTE: All injuries that require some form of treatment must be reported to the BLM. BETA Volunteers shall record this information in an incident report or log book. Be sure to write down the persons name, address and phone number if possible.
 - d. POSSIBLE UNEXPLODED ORDNANCE: remember to avoid anything that looks metal, foreign or related to 50 years of military use. Mark the location with flagging and call the BLM.

The BETA Program is important and the BLM takes great pride in the volunteers that represent the organization and BLM. Your safety and well being is our primary concern. If you have questions on anything, please notify the BLM.

ATTACHMENT 2
BETA Members Statement of Duties
And Project Description

BETA MEMBERS STATEMENT OF DUTIES
AND PROJECT DESCRIPTION
Fort Ord Project Office

TITLE OF POSITION:

BETA member working under a BLM Volunteer Service's Agreement.

MAJOR DUTIES:

As a BETA/BLM volunteer, you will be responsible for assisting the BLM Recreation Manager(s), Law Enforcement Ranger(s), Maintenance Worker(s) and Park Ranger(s) in providing a variety of visitor services and interpretation, and trail condition surveys. Duties include traveling the BLM road and trail systems for the purpose of assisting the BLM with educating visitors about rules, road and trail facilities condition surveys, light maintenance, hazard identification, and the provisions of first aid and/or CPR. The BETA/BLM volunteer will patrol recreation facilities and areas of dispersed recreation (including trail systems) to provide visitor assistance. The BETA/BLM volunteer will also monitor areas of overuse, report vandalism and other unlawful activities observed, and identify natural and manmade hazards. The BETA/BLM volunteer may also serve as a tour guide for groups and individuals, and assist in monitoring recreation events authorized under BLM permits or letter's of authorization. The BETA/BLM volunteer may also assist the BLM or other organizations in helping direct traffic to and from various locations. Finally, the BETA member may perform light maintenance duties which include (but are not limited to) trimming brush along the edges of trails, and replacing signs that have been damaged.

WORK CONDITIONS:

The BETA/BLM volunteer works on BLM lands at the former Fort Ord Military Installation. As such, the volunteer may work in, and adjacent to, areas with the potential of containing unexploded ordnance (UXO). The BLM currently manages about 7,200 acres of the former Fort Ord that were used to train troops in a variety of maneuver and orienteering exercises. While these areas are not known to contain live artillery, there may be areas where hazardous UXO may be found. The BLM is aware that training devices such as practice smoke grenades, trip flairs, live small arms ammunition, practice anti-tank mines, etc. have been located on lands that were transferred to the BLM for management.

The BETA/BLM volunteer will work in largely undeveloped terrain containing a network of roads and trails. The BLM lands include relatively flat and gentle terrain, as well as steep and rugged terrain. Trail systems include easy to travel trails and roads as well as difficult and challenging trails and roads. Some of the roads and trails contain hazards such as downed logs, ruts, overhanging branches, overgrown brush and poison oak, other trails are open and stretch across grasslands.

The BETA/BLM volunteer will be exposed to a variety of climates - sometimes these climates change significantly as the volunteer crosses the land. For example, it is not uncommon for the temperature to the west of the BLM Project Office to be 20 to 30 degrees cooler than along Highway 68 to the east. The BETA/BLM volunteer will be exposed to wind and rain, and warm or cool weather.

The BETA/BLM volunteer will be working in locations where other human presence is scarce and emergency medical response teams may take at least an hour to reach an

injured volunteer. Other areas that the BETA/BLM volunteer will work may be urbanized with heavy public use and a close proximity to emergency medical response teams. Some trail systems that BETA/BLM volunteers may travel on will be relatively crowded, others may be very deserted. Radio contact may be very spotty on the BLM lands and there may be times that the BETA/BLM volunteer will not be able to contact a BLM representative by radio.

The BETA/BLM volunteer will work in areas that contain an abundance of wild and domesticated animals. Fort Ord animals include dogs, sheep, mountain lions, bobcats, skunks, racoons, deer, coyotes, and rattlesnakes. The BETA/BLM volunteer will also work in areas that contain stinging insects such as bees, hornets, wasps, ants, and mosquitos.

EQUIPMENT TO BE PROVIDED

The BETA/BLM volunteer will be provided a hand held radio containing the BLM's frequency before each BETA patrol. The radios may be issued by BETA, and some are available for use at the BLM Project Office. Should radios not be available, use of a cell phone is an acceptable alternative to support the patrol. The BETA/BLM volunteer will also be issued a uniform that contains the BETA and BLM logos clearly identified. Other materials that may be provided by BLM include handtools, flagging, note books, maps, etc. The BETA organization may also provide additional equipment such as first aid kits, back packs, canteens, water bottles, notebooks, etc.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED

General Knowledge, Skills and Abilities Required:

The BETA/BLM volunteer must be knowledgeable about the rules and regulations that apply to public land users on BLM lands at Fort Ord.

The BETA/BLM volunteer must be able to read a map, or Trail Guide, in order to assist recreational visitors or direct other resources to a location.

The BETA/BLM volunteer must be able to communicate effectively with individuals and small groups of recreational visitors.

The BETA/BLM volunteer must have a valid First Aid and CPR certification.

Because the operation of a bicycle and/or horse is not a required skill and ability for this position, the BETA/BLM volunteer must be able to travel over the trail systems to conduct the patrols on foot.

The BETA/BLM volunteer must be physically able to efficiently perform the duties of the position. A low to moderate level of physical stamina, and absence of disability may be required as some arduous physical exertion under rigorous and adverse environmental conditions can occur. One must be able to withstand many stressful situations.

BETA/BLM Volunteers Using Mountain Bikes and/or Road Bikes

Use of mountain bikes and/or road bikes are not requirements of the BETA/BLM volunteer while patrolling the BLM lands. As such, the BLM does not provide bicycles for the patrol purposes. Should a BETA/BLM volunteer offer to use their personal bicycle for the patrol purposes, then the BLM requires the following knowledge, skills and abilities:

Ability to operate a bicycle (road or mtn.) over difficult terrain in a safe manner.

Ability to care for, and maintain, a bicycle (road or mtn.) that may be damaged. This includes the ability to change a bicycle tire.

Physical stamina to perform the duties. The BLM recommends that the BETA/BLM volunteer is evaluated by a qualified physician prior to working in the program.

NOTE: Should a BETA/BLM volunteers bicycle become damaged during a patrol of the BLM lands, the BLM will not reimburse the volunteer for repairs.

BETA/BLM Volunteers On Horseback

Use of horses, mules, etc. are not requirements of the BETA/BLM volunteer while patrolling the BLM lands. As such, the BLM does not provide horses, mules, etc. for the patrol purposes. Should a BETA/BLM volunteer offer to use his/her personal horse, mule. etc. for the patrol purposes, then the BLM requires the following knowledge, skills and abilities:

Ability to operate a horse, mule, etc. over difficult terrain in a safe manner.

Ability to care for a horse, mule, etc. that may be injured while patrolling.

Physical stamina to perform the duties. The BLM recommends that the BETA/BLM volunteer is evaluated by a qualified physician prior to working in the program.

NOTE: Should a BETA/BLM volunteers horse, mule, etc. become injured during a patrol of the BLM lands, the BLM will not reimburse the volunteer for care.

BETA/BLM Volunteers Using Other Means of Transport

Use of wagons, carts, dogs, and other means of conveyance are not requirements of the BETA/BLM volunteer while patrolling the BLM lands. As such, the BLM does not provide these conveyances for the patrol purposes. Should a BETA/BLM volunteer offer to use their personal motor vehicles, wagons, carts, dogs, etc. for the patrol purposes, then the BLM requires the following knowledge, skills and abilities:

Ability to operate the specific method of conveyance requested for use (note: the use of motorcycles, ATV's, etc. will not be allowed as patrol vehicles).

Ability to care for wagons, carts, dogs, and other means of conveyances that may be damaged or injured while patrolling.

Physical stamina to perform the duties. The BLM recommends that the BETA/BLM volunteer is evaluated by a qualified physician prior to working in the program.

NOTE: Should a BETA/BLM volunteers wagons, carts, dogs, and other means of conveyances become injured during a patrol of the BLM lands, the BLM will not reimburse the volunteer for repairs and care.

TRAINING REQUIREMENTS

The BETA/BLM volunteer is required to have completed a First Aid and CPR class before becoming a volunteer under the BLM and BETA/BLM volunteer Services Agreement. In addition to this certification that must be retained, the BETA/BLM volunteer must also complete an introductory training session(s) that covers basic job duties, safety, introduction to BETA/BLM, etc.

The BETA Training Program will be offered periodically throughout the year by the BLM and volunteers must complete the training before conducting solo patrols. The BLM training program is intended to equip the BETA/BLM volunteer with the knowledge and skills to make the patrols safe and productive. New volunteers that have not completed the BETA Training Program may only conduct patrols with BETA members that have completed the training.

WORK SCHEDULE

The BETA patrol generally operates on weekends, special recreation activities, and holidays. Exceptions may be requested by the BLM Fort Ord Project Manager or designated representative, however, BETA operates on a voluntary schedule and BLM realizes that patrols may be limited or unavailable. Each patrol must check in and out of service with the BLM each day. When calling the office to check in, please leave your name, expected time of patrol, and location, (831)394-8314..

SUPERVISION AND GUIDANCE

As a BETA/BLM volunteer, you will be supervised and evaluated by the BLM's Fort Ord Project Manager, or designated representative. In addition to the BLM's supervision, the BETA/BLM volunteer may be additionally directed and/or assisted by the BETA Organization (i.e. BETA President/Board of Directors). The BETA Organization has a distinct set of bylaws and guidelines that apply to individuals representing the Organization. These guidelines and bylaws are separate from and should not be confused with the BLM's requirements or guidance.

The BETA/BLM volunteer will receive some direction from the Fort Ord Project Manager, however, other direction and assistance may come from the BETA Organization. BLM's supervision may include requesting work days, directing

volunteers to certain areas, and overall training. Performance evaluations will likely come in the form of a Group Evaluation for the BETA Organization; however, if individual BETA members desire feedback, the Project Manager will provide it verbally or in writing. Because the BETA/BLM volunteer will be working in the field, additional guidance may come from other field workers for the BLM including Recreation Manager(s), Law Enforcement Ranger(s), Maintenance Worker(s) and Park Ranger(s).

ATTACHMENT 3
Patrol Requirement Guidelines
Manners and Etiquette

Fort Ord Public Lands
Good Manners and Proper Etiquette
For Dog Owners

Issues: BLM routinely receives complaints about pet waste, aggressive dogs (dog fights), overly-friendly dogs, or dogs that disturb wildlife and/or sheep. The BLM currently does not have any special rule related to dog use on the Fort Ord Public Lands.

How can dog owners help reduce conflict and resource impacts caused from pet use?

1. Do not bring dogs to the lands that have aggression issues, barking problems or have difficulty being in a park setting with other people, animals and/or dogs.
2. Keep your pet on a leash, when other people, animals or pets (including horses) are nearby. Leashing a pet does not necessarily mean the pet is under control by the owner. ***Note to BETA patrollers who are working on BLM lands: While patrolling, BETA members are to have their pets leashed.***
3. When selecting a leash for restraining your dog, consider a 6' long lead, or less, when walking your dog. Retractable leashes can contribute to tangling your pet with others. If you do use a retractable leash, be a proactive pet owner by retracting the leash to 6' or less *before* you encounter other people or dogs.
4. Never allow your pet (even your leashed pet) to jump up on other people.
5. Bring with you a bag for pet waste and use it. Properly dispose of bags containing pet waste.
6. Never leave your bag of pet waste on the ground for others to pick up. Note: This is littering and laws do govern this behavior.
7. Do not allow your dogs to dig holes in landscape planting areas, and/or along trails.
8. Taking multiple dogs on a walk by one pet owner is not a good idea because it is nearly impossible to control multiple animals.
9. Do not allow your dog to chase wildlife, livestock or other visitors.

Some of the Regulations affecting all users.

1. Fort Ord BLM lands are closed to **all users** from ½ hour after sunset until ½ hour before sunrise.
2. Use is restricted to trails which are signed as open. If there is no sign (or a trail closed sign), it is not a legal trail.
3. Littering is always prohibited.

Fort Ord Public Lands

Good Manners and Proper Etiquette

For Equestrians

Issues: BLM routinely receives complaints about horse waste, horse damage to trails, or general equestrian etiquette. The BLM currently does not have any special rule related to equestrian use on the Fort Ord Public Lands.

How can equestrians help reduce conflict, trail and resource impacts caused from use?

1. Do not bring horses (or riders) to the lands that have difficulty being in a park setting with other people, animals and/or dogs.
2. To reduce the likelihood of introducing non-native weeds and seed, horses should be fed with certified weed-free feed. ***Note to BETA patrollers who are working on BLM lands: While patrolling on BLM lands, the use of weed-free feed is not a requirement because it is not readily available; however, we encourage BETA patrollers to discuss use of this forage with out-of-town visitors.***
3. Do not ride your horse on trails when they are wet – if hoof prints are readily visible from your use, trail damage is occurring. If deep hoof prints are visible (i.e. post-holing) severe trail damage is occurring.
4. In public parking areas, shovel horse manure back into your trailer and take back to your stables for proper disposal.
5. Kick or push horse manure off heavy use areas/trails into the bushes when away from your trailer (i.e. in front of an interpretive sign or remote restroom).
6. Never water your horse in a wetland or vernal pool area.
7. Do not leave your horse unattended, especially in parking areas and other heavily used locations where your horse may become spooked or kick someone.
8. Bringing your dog along while riding your horse is not a good idea because of the difficulty controlling both horse and dog during encounters with other users. ***Note to BETA patrollers who are working on BLM lands: While patrolling, BETA members are to have their pets leashed.***
9. When in groups, travel in single file along the trail edge if there is a good chance that someone will come from behind at a higher rate of travel and need to pass. Warn oncoming trail visitors about the size of your group.
10. Never travel at a rate of speed that would cause you to be unable to immediately stop should you encounter an obstacle on a trail, or another visitor.

Some of the Regulations affecting all users.

1. Fort Ord BLM lands are closed to **all users** from ½ hour after sunset until ½ hour before sunrise.
2. Use is restricted to trails which are signed as open. If there is no sign (or a trail closed sign), it is not a legal trail.
3. Littering is always prohibited.

Fort Ord Public Lands

Good Manners and Proper Etiquette

For Mountain Bikers

Issues: BLM routinely receives complaints about mountain bike use – especially bikers travelling at high rates of speed, and bike damage to trails. The BLM currently does not have any special rule related to mountain bike use on the Fort Ord Public Lands.

How can mountain bikers help reduce conflict, trail and resource impacts caused from use?

1. Trails at Fort Ord can be challenging to beginners, do not attempt to ride on trails that are above your skill level.
2. Never travel at a rate of speed that would cause you to be unable to immediately stop should you encounter an obstacle on a trail, or another visitor.
3. Do not ride your bike on trails when they are wet – if ruts are readily visible from your use, trail damage is occurring.
4. Refrain from travelling at high rates of speed and skidding around turns, or erratic speeding/stopping that causes skid marks and creates breaker bumps.
5. Refrain from wearing headphones that do not allow you to hear other visitors on the trail systems
6. When approaching an oncoming equestrian/hiker, stop your bike and pull over to the lower trail edge. Ask the equestrian/hiker if they have enough space to pass and be sure to yield to the equestrian/hiker.
7. When approaching an equestrian/hiker from behind, be sure to communicate with these other visitors and get permission to pass before you overtake them on the trail.
8. When in groups, travel in single file along the trail edge if there is a good chance that someone will need to pass. Warn oncoming trail visitors about the size of your group.
9. Never litter. Note: Occasionally the BLM finds goo packs and water bottles along trails that are more than likely left by mountain bikers.

Some of the Regulations affecting all users.

1. Fort Ord BLM lands are closed to **all users** from ½ hour after sunset until ½ hour before sunrise.
2. Use is restricted to trails which are signed as open. If there is no sign (or a trail closed sign), it is not a legal trail.
3. Littering is always prohibited.

Fort Ord Public Lands

Good Manners and Proper Etiquette

For Hikers/Joggers

Issues: BLM seldom receives complaints about hikers, runners or joggers that do not have dogs; however, there are a few behaviors that can make things even better. The BLM currently does not have any special rule related to hiking/jogging on the Fort Ord Public Lands.

How can hikers and joggers help reduce conflict, trail and resource impacts caused from use?

1. Never travel at a rate of speed that would cause you to be unable to immediately stop should you encounter an obstacle on a trail, or another visitor.
2. When approaching an oncoming equestrian, move to the lower trail edge. Ask the equestrian if they have enough space to pass and be sure to yield to the equestrian.
3. When approaching an equestrian from behind, be sure to communicate with the rider and get permission to pass before you overtake them on the trail.
4. Refrain from wearing headphones that do not allow you to hear other visitors on the trail systems
8. When in groups, travel in single file along the trail edge if there is a good chance that someone will need to pass. Warn oncoming trail visitors about the size of your group.
9. Never litter. Note: Occasionally the BLM finds tissues and food peels along trails that are more than likely left by hikers.

Some of the Regulations affecting all users.

1. Fort Ord BLM lands are closed to **all users** from ½ hour after sunset until ½ hour before sunrise.
2. Use is restricted to trails which are signed as open. If there is no sign (or a trail closed sign), it is not a legal trail.
3. Littering is always prohibited.